

## At CALICO:

**All persons entering** the facility should be screened for cough/sore throat/nasal congestion/runny nose/sneezing/fever /myalgia (body aches). This screening **should be done prior** to the person entering the facility. Symptomatic individuals (excluding the child to be interviewed) should not enter the building.

**No CALICO staff or investigators** (LE or CPS) will be allowed into the CALICO facility if they have any of these symptoms.

**The parent/caregiver who accompanies the child to CALICO should be screened in advance of their arrival** to CALICO to ensure that they are asymptomatic. If they are symptomatic, an alternate support person for the child should be identified if possible. If no other individual can be identified to support the child, and the parent/caregiver is symptomatic, efforts should be made to minimize exposure as much as possible. Perhaps the parent can wait in their vehicle, or if it is a nice day, create a "waiting area" on the area in front of the CALICO entrance. If the parent has a fever, they should not attend the interview.

**Only one child and one parent/caregiver should be inside CALICO at a time. No siblings should be allowed into CALICO, unless they (the siblings) are also being interviewed.**

The child and parent should have a specific area where they are asked to remain seated, except to use the bathroom or be interviewed. No walking around and touching the facility.

**If child is symptomatic, the child should be asked to wear a surgical mask** while in the

facility. Child should put the mask on prior to entering the building. **Mask should remain on at all times, and not removed until child leaves the CALICO building.**

If child is not symptomatic, no mask is required.

**Everyone should wash his or her hands with soap and water immediately upon arriving at CALICO.**

Everyone should attempt to **remain six feet apart** from each other when possible.

Alcohol based hand sanitizer should be available too, but it does not replace washing hands with soap and water.

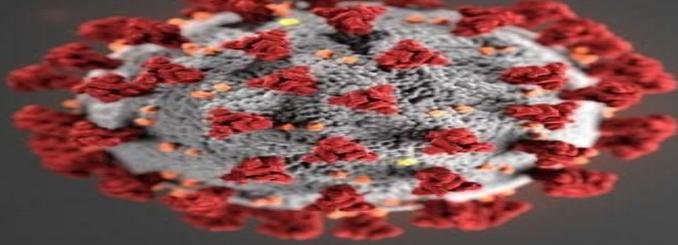
**No physical contact.** No hugs, no handshakes, no fist bumps, no elbow bumps. Smile and wave!

Remove items such as magazines, toys etc. from the waiting area and interview room that might otherwise be reused/touched by others in the future.

If a child uses a pen or a crayon during the interview to write/draw, they should be encouraged to keep it and bring it home with them, or throw it out, rather than reuse it for future children.

**All hard surfaces should be wiped down with a disinfecting wipe between interviews.** (E.g. chairs, tables, door knobs, faucets, etc.)

If a child's drawing is required to be taken by law enforcement, I would encourage that it be placed in a folder prior to be taken by LE, so



that the potentially contaminated paper is not touched.

If child sits on/uses "hard" furniture during an interview (chair, table etc.) the furniture should be wiped down after use.

**Everyone washes their hands again after the interview is completed.**

## Interview Room:

**If child is symptomatic**, child should continue to wear the mask that they put on prior to entering the CALICO building throughout the interview.

**If child is symptomatic**, interviewer should wear eye protection (glasses and/or protective eye wear) and a mask.

If child is not symptomatic, the current recommendation is that neither the child nor the interviewer needs to wear a mask, as the virus spreads through droplets (cough/sneeze) and contact. Virus is not spread through talking.

**Child and interviewer should remain as far apart as reasonably possible during the interview; ideally six feet.**

If child is sitting on a fabric chair, place a barrier between the chair and the child (eg. a sheet or the blanket that they will take home after the interview is over) and the chair itself to minimize physical contact between the child and the furniture. The child then takes home the blanket with them. If a sheet is used, it can be laundered in hot water and reused after it is washed.

## Observation Room:

**No-one observes an interview if they are symptomatic/sick.**

Sit far enough apart so that there is no physical contact.

If interviewer is noted to touch their face during the interview, they should be reminded to stop doing that.

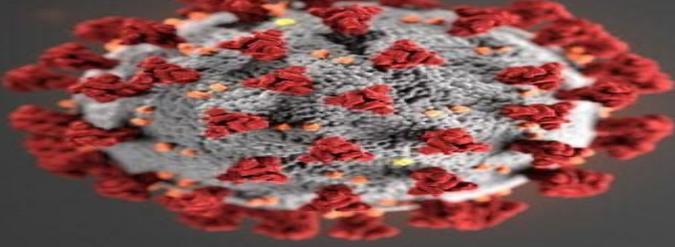
**After the child/parent leaves:**

Thoroughly wipe down all hard surfaces that child/parent came in contact with.

**Other suggestions:**

As few people as possible should be present during an interview/observation.

There should be no "common pen" for parents to fill forms out with. I would suggest buying a lot of inexpensive pens, so all parents filling out their forms take the pens home with them. Everyone uses their own pen.



**Re-wash hands prior to the next child/parent arriving.**

I would strongly encourage individuals over 65 or with significant underlying health conditions to discuss with their physician whether or not it is appropriate for them to work outside their homes during this period.